



**Clark County Park District
Regular Monthly Board Meeting
September 19, 2019
6:00 p.m.**

- 1. Call To Order**
 - a. Commissioner Richards called the meeting to order at 6:00 p.m.
- 2. Roll Call**
 - a. Commissioners in attendance were Jeff Wallace, Randy Blankenship, Joey Ewing, Jana Williamson, Roy Sweet, Jeff Trefz, and John Richards. Also in attendance were Executive Director Jeff Tippett and Office Manager Danielle Kiger.
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
 - a. Ewing motioned to approve the agenda. Williamson second. 7 ayes, 0 nays. Motion carried.
- 5. Approval of Minutes**
 - a. Regular Monthly Board Meeting Minutes 8/15/19
 - i. Williamson motioned to approve the Regular Monthly Board Meeting Minutes dates 8/15/19. Ewing second. 7 ayes, 0 nays. Motion carried.
- 6. Public Comment**
 - a. Veda Rankin commented that they are having BBQ Wine and Beer Tasting party on the 28th, a week from this Saturday at 5 p.m. Bring a covered dish and come and have fun.
- 7. Director's Report**
 - a. Tippett reported that the rip rap barge, they just completed 400 or 500 more feet. We just ordered more stone. They are making quite a bit of progress on it. Blankenship asked about Pine-Mattas to which Tippett commented that they have not gotten to them yet. They are completing the stone that they have and he just ordered 100 tons more and that will be out of the dam loading area and into the new loading area. There is 7 trucks of stone waiting in the new loading area to start and Pine-Mattas will be the first.
 - b. Tippett commented that they have a possible leak in the dump station. They are waiting until the end of the season, they are just keeping it empty until then, on a weekly basis. Then come the end of the season, they have a plan in place to fix it.
 - c. Tippett reported there is nothing from the OHV Grant.
 - d. Tippett commented that they should have the audit complete and to them by the next meeting. They are saying that they are just about done and that the audit went fine.
 - e. Tippett commented that they did some work on C Dock, some decking and miscellaneous things like that so it will hold up until they make a decision on



what they are going to do with those docks. Ewing asked if they have fixed the path down to the C Dock to which Tippet responded no. Blankenship asked if it was washed out to which Ewing commented the water has cut some tails out and he didn't know if while they were down there working on the C Dock if we did anything with that. Blankenship asked if the skid steer drive down. Ewing stated that driving it down there is the easy part, getting it back up that's the hard part.

8. Payment of Bills

- a. Ewing stated that he has a question about Kesler's bill, is that for one month of trash service to which Tippet responded that bill was actually reduced by \$90, over Labor Day we had to have them come out twice and dump trash. We had extra in there. He disputed the bill on other matters and they lowered it. Ewing commented so you are saying the \$1,370 is minus \$90 to which Tippet responded that \$945 is our monthly and we have a 30 yard dumpster in the back where we are cleaning up where we keep all of the junk. Ewing asked so the \$1,370 is the current billing to which Tippet responded yes. Ewing stated that he had one more question concerning the Jeff Tippet for \$229.60, what's that for to which Tippet responded that is for mileage.
- b. Blankenship motioned to pay the bills. Williamson second. Blankenship aye, Ewing aye, Williamson aye, Sweet aye, Trefz aye, Richards aye, Wallace aye. 7 ayes, 0 nays. Motion carried.

9. Old Business

- a. Discussion and vote OHV-side by side allowed on OHV Trails Rules and Regulations
 - i. Tippet commented that as they can see right in the middle he has inserted the OHV rules. This has been plagiarized from a couple of places that seem to work. Obviously they are not allowed in the park which is up on the top. However they are allowed on the trails and they cannot be more than 64" in width, which the standard OHV is 64" is what they measure out at. So we don't get OHV's with the big tires and jacked up.
 - ii. Richards commented that as far as the helmets go on the side by sides with seatbelts and rollbars, Tippet explained that they are not needed. Trefz asked if there is a limit to how many passengers they can have to which Tippet commented he does not have that in there. Richards asked if it is limited by the number of seatbelts to which Tippet responded he would think but he didn't put it in there.
 - iii. Richards asked if they were all okay with the prices and the fee schedule. Daily OHV in district is daily is \$10, annual \$40, and out of district daily is \$12, annual.
 - iv. Ewing commented that it looks good to him, he doesn't think that he left anything out, it pretty much covers anything OHV or ATV related. A lot of



this comes from the Illinois Vehicle Code. He doesn't see anything else that could be added. You have a helmet, wear it, you have a seatbelt, wear it.

- v. Richards stated that he was talking to one individual who stated that there is one type of tire that will leave big ruts, he doesn't know how they would police that or if it is something that we would be interested in doing or what. What about wet, any conditions where the trails may be closed. Tippet commented that it is a daily thing, if there is something going on or it is really wet he will shut the trails down usually. Ewing stated that they do the same thing on the lake, they will no wake the lake if it is too high. Wallace commented that he thinks that in the past if they would go to the website, it would say whether or not the trails were open or closed. He would like to think now, too, if they are going to have maintenance staff that is going to be out on the trail, there might be some tires that will tear stuff up more than others, but there is going to be a lot more maintenance on the trails. We won't have any trouble with the ruts and stuff.
- vi. Williamson commented that because of the many differences in the ATV and OHV vehicles, and because of her own personal past experience, hit a little bit of training in the gatehouse. It got confusing sometimes in there and she knows they had someone go in because of her that wasn't supposed to be on that trail. It was a modified vehicle. Blankenship commented that it was a side by side and they are fixing that now. Williamson went on to say that just so there is training for the staff. She could have used it every year so she knew for sure what she was looking at when they came in. There were many times that they didn't know what was on the back of that trailer. Wallace commented that yeah when they have five or six on that trailer, what are you supposed to do, go out and look at all of them? Williamson commented that may be what you have to do, but sometimes it got a little complicated.
- vii. Wallace commented that as far as he is concerned, the rules that have been done here are okay. He is not saying that they don't need to amend them sometime in the future, but for now they are good.
- viii. Wallace motioned to approve the revised ATV Trails Rules and Regulations as presented to them. Ewing second. 7 ayes, 0 nays. Motion carried.

10. New Business

- a. Discussion and Vote Equipment expenditures OHV Grant
 - i. Richards commented that this is to open up some figures so that if something comes available that the staff would like to purchase, that they would have an up-to budget to do that. Blankenship clarified once



the grant came through to which Tippet responded yes. Ewing asked if we have any idea as to when this paperwork would be coming through to which Tippet commented that they are coming out next week, Tuesday the 24th, for the OSLAD and BAAD grants. Once they are done with that they will be sending out the stuff for the OHV Grant.

- ii. Blankenship commented what chainsaw they are going to buy to which Tippet responded to quote you what he is going to buy is vague. Blankenship asked how many to which Tippet commented they should be able to get two out of it. Blankenship commented that not for \$1,500 they won't, they will be lucky to buy one. Tippet commented that he disagrees with him, they get the government pricing to which Blankenship commented he was going to say if they have to go down and buy them like he did, that won't touch it. That is 385 Husqvarna. Trefz commented the city just bought a 460 Husqvarna and it was \$500.
- iii. Sweet commented that he wants to ask about the bulldozer, who do we have that is qualified to run the bulldozer to which Tippet commented himself. Sweet asked if he is going to be the one to go out and operate it to which Tippet responded that Deke Haws is going to start operating until we train everybody else. Sweet stated that he wanted to talk about the excavator then. Who do we have that is qualified to run it besides him, are you talking about a small one to which Tippet responded yes with rubber tracks. Sweet stated okay he was thinking that they were talking about something with metal. If Tippet is confident then that is okay.
- iv. Wallace asked if they are looking at a small saw too or a midsize to which Tippet responded they are looking at a big saw, he wants to say 7 horse is what they run out to, and then a trimming saw to go with it if they can fit it into the budget. Wallace stated okay, he could bring his saw out it is the lightest weight. Take a look at it and see what you think to which Tippet asked what kind to which Wallace commented it is an Echo. It is about a \$389 saw. Ewing asked didn't we just purchase a couple of new saws about a year ago to which Tippet responded that they did. Ewing stated they aren't big saws he knows. Tippet commented at the end of last year they bought a bigger saw for some of the trees that were taken down. Wallace stated so these dollar amounts, that is all that you can spend per the OHV Grant to which Tippet responded yes.
- v. Wallace motioned to allow the expenditures that are set forth in the 2019 OHV grant for bulldozer, excavator, signage, chainsaw, surveying equipment. Blankenship second. Ewing aye, Williamson aye, Sweet aye, Trefz aye, Richards aye, Wallace aye, Blankenship aye. 7 ayes, 0 nays. Motion carried.



- vi.** Ewing stated that just to be clear, his motion is to approve a total of \$89,000 max to be spent on each one of these items, however that comes to be to which Wallace responded yes. Ewing stated this is to allow you to start looking and pull the trigger when you find what you want. Blankenship commented that it is per line. Trefz asked if we have a way to transport these to which Tippett responded that we have a Tex trailer that will work out for the size of excavator that we are going to buy, but as far as any type of track machine, we will have it moved should we need it to be moved.
- b.** Discussion and Vote Trail Fees for OHV

 - i.** Blankenship asked if this is \$7 per head or 4 wheeler to which the response was by the machine. Wallace commented that you can only fit one person on a 4 wheeler or a motorcycle. For the side by side, we were not going to charge for passengers, it's by vehicle.
 - ii.** Ewing clarified that these are our current prices now correct, the \$7 and \$30 are our current prices now that aren't going to change, we are adding the \$10 and \$40 to the OHV's to which Tippett commented yes. Ewing stated that is pretty much in line and Tippett stated that no it is actually lower. Wallace commented that pretty much anybody in Indiana that is funded by the DNR is \$95 for the year, others are much higher than that. Trefz asked if there is a sign-up sheet, like if they come in with 4 passengers, is there any way of knowing? Blankenship commented that they all have to sign a release. Williamson stated that there should be a waiver on the website to which Trefz asked for each individual and the answer was yes. Wallace commented getting back to the waiver, is there anything that needs to be changed in the waiver. Tippett commented that he has not went over the waiver but he can certainly send it out to the attorney and now that you have brought it up it is probably a good idea. Blankenship commented that it is just a piece of paper thought, it isn't worth much. Wallace stated that it is something that PDRMA is going to want us to have in place. Richards asked if this would be something that these people would sign up at the gatehouse, will there be like a duplicate copy that they would keep on them. Tippett responded no, the way it is now is that they sign it and we keep it. Richards commented do you think they should have a copy of it in case something happens or somebody gets hurt, what if they didn't come by and just met them over there. Tippett commented that they are not a hundred percent sure what they are going to do because right now all we have is a window hanger and we want to get something on the machine. That has yet to be worked out. Williamson commented asked if there



was a way to work that waiver into their receipt, she didn't know if that is something that is available to us.

- iii. Ewing stated that as far as the fee structure goes, they don't seem too far out of line. Did they discuss that at the finance meeting to which the response was trails. Wallace commented that he can't see people complaining about our fees.
- iv. Ewing motioned to approve the fee structure for ATV and OHV. Blankenship second. 7 ayes, 0 nays. Motion carried.

11. Committee Reports

a. Campers – 09/05/19

- i. Ewing stated that the campers did meet and there were several in the audience. They discussed the shower house, the cleanliness, the electrical. We are updating some of the receptacles for the campers, the 30 amp. We have them on hand as they go. The bathrooms was an issue with some of the audience, about the cleanliness, soap dispensers, towels. They talked to the director about that, he was out here last Sunday. He went through everything for himself, everything worked, everything looked clean, he was here about 9:30 in the morning. There were a couple of bugs in the sink because of the lights. He knows they addressed some of the hand warmers that didn't work, have we looked into those. Tippett responded he has not. He ran all of the hand warmers, there was one that blows cold, but they all worked. To be honest, if it blows cold, it blows cold right now.
- ii. Sweet commented in a morning you get 40 people going through a shower house, there were complaints after you go through and clean it up. I cleaned the showers out at Lincoln Trail and you can't keep up with it. It's tough. It is the same way with the fire pits. You know the night before, someone has a fire, what they do they rake it out on the ground, then when staff has an opportunity they go around and pick it up. They are complaints, but they aren't anything that can't be worked around.
- iii. Richard commented that he thinks the biggest thing was the standing water. The drains weren't draining. That seems to be the biggest thing that holds moisture in the shower house and causes mildew. Williamson asked if the fans are working properly to which Tippett responded they do. They took them all down and cleaned them. Ewing asked if they were full to which Tippett commented that they were dusty. Ewing commented that they are moving forward. He knows that they do have the drain in one of the men's stalls that does not drain properly, it is either lime shut or something. They have rodded it, they have tried to open it up all weekend. After we close up we are probably going to have to have someone come out and saw cut the floor to get to the drain.



Blankenship asked what about having someone come out, Ewing stated that we did have tried to snake it and Tippett commented that we have power rodded it from both sides, we actually purchased a rodder because we have been doing so much of it. You just can't get through the s for some reason, we don't exactly know what it is. We are probably going to end up taking that one out. Blankenship asked which one is it and he said it is the one on the left hand side in the middle. Tippett commented that the end works but the middle one doesn't. Ewing commented that it is in the p trap right there.

- iv. Trefz commented on the closers. Ewing commented that they hadn't come in to be replaced and they had just come in that day.
- v. Ewing commented that one more thing that he would like to come out of the campers meeting was one of the audience stated that as we change fees and rules, a lot of the gripe was that a lot of them didn't know about them until they came back in the spring. Is there any way, he knows that there are a lot of emails with our campers, is there any way that we could reply all. Maybe that is something that we can encourage with the people who do camp with us to give us their emails so that we can have a folder of people who camp with us so that as rules change, we can just reply all. Tippett commented that we just set up an email through a different server. We have over 1,300 emails each time we do something different. We could keep sending them out in the newsletters. Williamson stated that she did notice in the newsletter that information was addressed directly to campers and boaters in it. We have 1,300 emails and the people who are here didn't get it. Tippett commented that it would make sense that if we are going to do a fee structure change, policy change, we will send it out. Insurance requirements were quite a setback. Richards asked if that would be something that would be sent out on an a la carte basis or like a monthly basis. He did get the last one and he liked that format, it was good. He knows that if you start bombarding people with too much, they stop reading it. He just wanted to see if we have an easier avenue to try to head off some of the complaints that people didn't know, get the information out to them. Kiger stated that our new system tells us how many receive the emails, how many people opened them, how many unsubscribed and we actually had a handful of them who have unsubscribed. Williamson clarified that we just got this new system to which Kiger responded yes. Before we were sending it through Campground Master and we were having a lot of difficulty. Georgann Welsh asked if she could say something. She stated that she checks her email all of the time and she has only gotten the September Newsletter and maybe the one last month. Kiger stated that



we have been having issues. Welsh stated that she gets her light bill, what the lady was saying that they get their light bills every month and something had happened or the rules had changed and she felt bad. She said she follows the rules but she didn't know that. We go to the meetings so we know some of the changes, but most people can't make it every month. She likes the new one, it was really good. She read it all.

b. Trails 9-5-19

- i. Wallace commented that the trails meeting was held on September 5th. Most of the things that we talked about tonight as far as OHV Rules and regulations and pricing structure were items that came up in the meeting. Presented the meeting with fees from both Indiana and Illinois, they looked at all that. Most of that was on the OHV and ATV side. They did discuss the things that were happening down at the hiking and mountain biking trails. We still don't have all of the money from the preregistrations from that. He feels that the last even that they had, which was a points race as well was well attended. They have another race coming up, a big long distance one.
- ii. Tippett commented that he would like to say something. The boat that sank at the rental docks a couple of years ago, we got the check today for that in the amount of \$579 or so from Justin Leigh.

c. Lake Management

- i. None

d. Finance Committee

- i. Trefz commented that the Finance Committee met on the 15th. They went over the finances. Overall, he thinks they reflect on the slow start from the spring. Specific line items made a strong comeback over the summer. This AR had changed Monday night and was within a couple of hundred dollars, good job to the staff and the director. Everything looks good.
- ii. Wallace stated that he would like to appreciate Kiger for leading them through that meeting pointing out things, that is very helpful. It keeps them nice and structured.

e. Policy

- i. None

- f. Ewing commented that he wanted to ask something before they went into executive session. The last week or so, we got an email about the red pontoon. It is not on the agenda to discuss. Tippett commented that he was approached by Will Newman with Bass Unlimited. He wanted us to donate it to him. He brought it to the Board, he knew the answer, we cannot donate it to his club, we have to take a quote on it. Ewing stated that he knows that Will's initial argument, what Will wanted to do is to use the boat, it would still be Mill Creek's

